

PROJECT MONITORING POLICY

Monitoring:

Before starting the implementation of the project, the Agrónomos Sin Fronteras Foundation will sign an agreement with each of the local partners, specifying how the monitoring and evaluation of the project will be carried out. According to the signed agreement, the local partner will send the following reports:

- **Quarterly reports:** to be sent on the 15th day after the end of the reporting quarter.
- **Annual reports:** to be sent 15 days after the end of each year from the beginning of the project.
- **Final report:** to be sent 2 months after the end of the project.

All reports will include relevant technical and economic information for the period reported and an initial forecast for the following period. The Agrónomos Sin Fronteras Foundation, whenever it deems necessary, may also request clarifications and modifications to these reports. Finally, it will review and complete them and deliver them to the funding entity within the deadlines required by the latter. The Agrónomos Sin Fronteras Foundation will inform the funding entity of the accidental changes introduced in the reports and will request the required permission to be able to introduce the substantial changes that are considered necessary and provided they are justified to ensure the proper execution of the project.

Evaluation:

In addition, should the project exceed two years of implementation, and should the funding entity require it, an external evaluation will be commissioned at the end of the project, which will have to be completed within nine months from the date of completion of the project. This evaluation will be carried out from two different perspectives: classic and adequacy to the Millennium Goals. The classic technical evaluation will be carried out at two levels: general and specific. At the general level, it is an analysis of the procedures used for the formulation, implementation, control and monitoring of the project, taking into account the work of the Agrónomos Sin Fronteras Foundation and the various actors involved in the project. In particular, the implementation of the project itself will be examined in depth using the criteria commonly accepted in the field of development cooperation, such as relevance, effectiveness, efficiency, impact and sustainability.

This evaluation will also include an assessment of the degree of the project's contribution to the Millennium Development Goals. The evaluation will alternate between desk and field work. The final report will present recommendations that may help improve the formulation and implementation of this type of project in the future.